



**KPR Institute of  
Engineering and  
Technology**

Learn Beyond




(Autonomous, NAAC "A")

Avinashi Road, Arasur,  
Coimbatore - 641407  
Tamilnadu - India  
Tel: 0422-263 5600  
kpriet.ac.in

## Attendance Sheet

### 5<sup>th</sup> FINANCE COMMITTEE MEETING

Tuesday, 05.07.2022 at the Legend Hall 11:00 A.M.

S. No.	Members	Signature
1	Dr.M.Akila Principal-Chairman of the committee	
2	Dr.P.Velmani Deputy Registrar Office of CoE Anna University, Chennai	Attended Online
3.	Dr. P.Thangaraj Professor, CSE & Director, CFRD Nominated by the Governing Body of the Institute	
4.	Dr P Geetha Associate Professor & Head, Science & Humanities Senior faculty nominated by the Principal	

NBA Accredited  
(CSE, ECE, EEE,  
MECH, CIVIL)

Affiliated to  
Anna University  
Approved by AICTE

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Scientific and Industrial  
Research Organization

info@kpriet.ac.in  
75488 88555



### MINUTES OF 5<sup>th</sup> FINANCE COMMITTEE MEETING

Minutes of 5<sup>th</sup> Finance Committee meeting was held on Friday, **05.07.2022 at the Legend Hall 11:00 A.M.**

The following members were present:

S. No.	Members
1	Dr.M.Akila Principal-Chairman of the committee
2	Dr.P.Velmani Deputy Registrar Office of CoE Anna University, Chennai
3.	Dr. P.Thangaraj Professor, CSE & Director, CFRD Nominated by the Governing Body of the Institute
4.	Dr P Geetha Associate Professor & Head, Science & Humanities Senior faculty nominated by the Principal

Item No 1 & 2: Chairman of the Committee Dr. M. Akila welcomed the gathering and session was handed over to Dr. P. Geetha, Nominee of the Principal, Finance Committee. Nominee of the Principal introduced the Committee members to the Anna University Nominee Dr. P. Velmani, Deputy Registrar, Anna University, Chennai.

Item No 3: Dr. P. Geetha, presented the previous minutes of the meeting, suggestions and action taken report to the members of the committee. Dr. P. Velmani suggested to obtain revised budget estimate from the head owner in the previous meeting and same was obtained and confirmed by Anna University Nominee and the members of finance committee.

Item No 4: Nominee of the Principal presented the 5<sup>th</sup> Finance Committee Report, Payments and Receipts for the ACY 2021-22 (up to March 2022) and the expected budget estimate for the ACY 2022-23 to the members of finance committee.



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Item No 5: Each Head of Accounts of the payments and receipts were explained to the Anna University Nominee. Members of the Committee observed the presentation and noted suggestions then and there.

After the presentation, the following suggestions and discussions were recorded.

Item No 6: Anna University Nominee suggested that, ensure that the expenses are within the budget approved by the Chairman.

Item No 7: In case, any unexpected expenses to be met in the middle of the financial year, the same may be presented to Trustee approval and approved items with resolution must be submitted to finance committee for approval.

The meeting concluded with vote of thanks by Dr. P Geetha

Dr. M. Akila

(Principal-Chairman of the committee)

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