

INTERNAL COMPLAINTS COMMITTEE (ICC)

**ANNUAL REPORT  
ACADEMIC YEAR 2022-23**

**INTERNAL COMPLAINTS COMMITTEE (ICC)****Academic Year 2022 - 2023****OBJECTIVE**

To deal with gender based violence issues and to conduct gender sensitization programme.

**MEMBERS**

<b>S.No.</b>	<b>Name of the Members</b>	<b>Role</b>
1.	Dr.D.Sharmila Controller of Examinations	Member Secretary/ Presiding Officer
2.	Mrs. Latha Sundaram, Founder & Managing Trustee, Aram Foundation Charitable Trust (NGO), Coimbatore	External Member
3.	Dr.R.Umapriya, Head/Women Empowerment Cell (WEC)	Ex-Officio Member
4.	Mr.P.Ravikumar, Head/Student Affairs	Ex-Officio Member
5.	Dr.M.Kalamani, Prof./ECE	Member
6.	Dr.V.Parimala, AP(SI.G)/EEE	Member
7.	Ms.M.Kalpana, Lab Technician/Chemistry	Member
8.	Mr.S.Krishnamoorthy, Lab Technician/ME	Member
9.	Ms.S.Tharikha Sherine (20EC177) III ECE Student	Student Representative
10.	Ms.A.K.Shwetha (20BM056) III BME Student	Student Representative
11.	Mr.V.Vigneshkumar (20EE114) III EEE Student	Student Representative

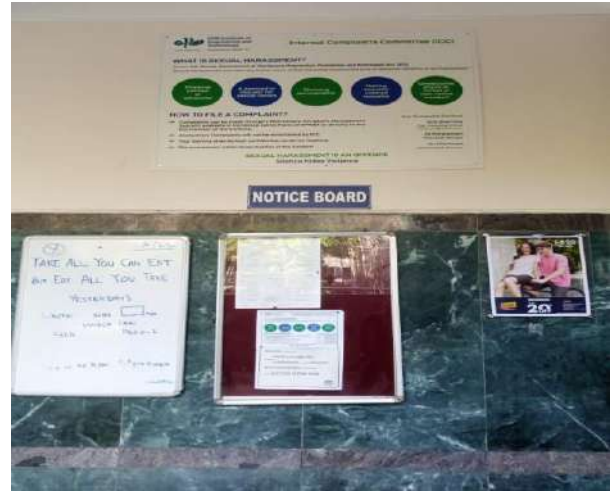
**LIST OF EVENTS CONDUCTED FOR THE ACY 2022-23**

<b>Event No.</b>	<b>Date</b>	<b>Type of Event</b>	<b>Title of the Event</b>
1	27.08.2022	Awareness Programme	Inauguration of Internal Complaints Committee and Awareness Programme on Sexual Harassment
2	28.11.2022	Awareness Programme	Awareness Programme on Elimination of Violence against Women at Workplace

### Display Boards and Notice Board

- As per UGC and AICTE notification, the details of ICC is displayed in display boards and department notice boards at various places
- 6 Display Boards are displayed in:
  - Academic Block entrance (BME and EEE)
  - Admin Block
  - Ladies and Boys Hostel mess
- 13 Notice Boards
  - All Engineering departments
  - S&H
  - Boys and Girls Hostel mess
  - CoE
  - Admin Block

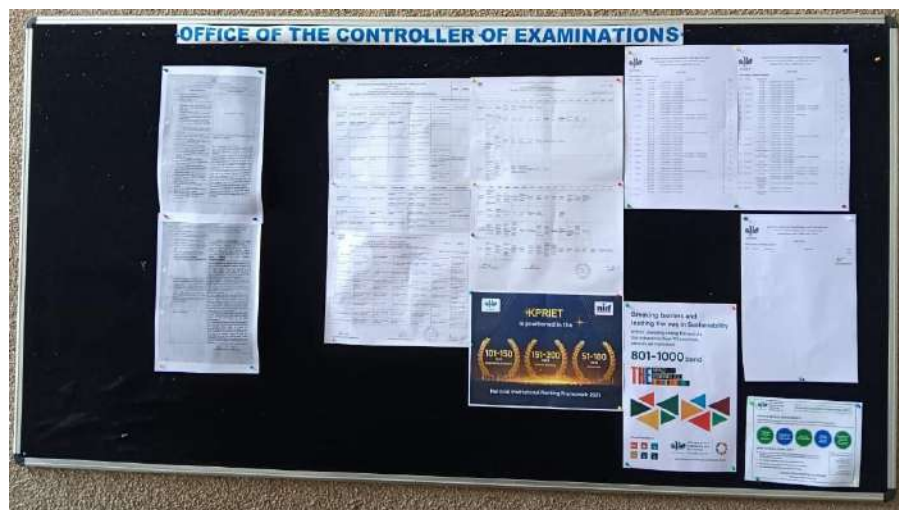
### Display Boards - Hostel mess



### Display Boards - Academic Blocks



### Notice Boards





Minutes of Meeting

Ref. No. KPRIET/NSC-ICC/22-23/ODD/001

Dated: 17/08/2022

<b>Vision of the Institute</b>	To become a premier institute of academic excellence by imparting technical, intellectual, and professional skills to students for meeting the diverse needs of the industry, society, the nation and the world at large.	
<b>Mission of the Institute</b>	<ul style="list-style-type: none"> <li>&gt; Commitment to offer value-based education and enhancement of practical skills.</li> <li>&gt; Continuous assessment of teaching and learning process through scholarly activities.</li> <li>&gt; Enriching research and innovative activities in collaboration with industry and institute of repute.</li> <li>&gt; Ensuring the academic process to uphold culture, ethics and social responsibility.</li> </ul>	
<b>Core Value</b>	<b>PRACTICE</b>	
	<b>P</b>	<b>Professionalism</b>
	<b>R</b>	<b>Responsible</b>
	<b>A</b>	<b>Adaptable</b>
	<b>C</b>	<b>Coherent</b>
	<b>T</b>	<b>Transparent</b>
	<b>I</b>	<b>Integrity</b>
	<b>C</b>	<b>Compassionate</b>
<b>E</b>	<b>Ethical</b>	
<b>Culture of KPRIET</b>	<b>Holistic PRACTICE</b>	
<b>Objective/ Vision/ Mission/ Functions of the NSC</b>	<ul style="list-style-type: none"> <li>• To deal with gender based violence issues</li> <li>• To conduct gender sensitization programme</li> </ul>	

Minutes of the 1<sup>st</sup> Meeting of Academic Year 2022-2023, Odd semester held between  
3:00 pm to 4:00 pm on 17/08/2022 at Conference Room, CoE Office.

Applicable stakeholders to attend the meeting


Sl. No.	Nature of stake holder	For this meeting	Always
1.	Presiding Officer		✓
2.	Ex-Officio Members		✓
3.	Members		✓
4.	Student Representatives		✓



Minutes of the Current Meeting				
Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date
1.	I – BOX	Creation of Complaints Box	Dr.M.Kalamani	26.08.2022
2.	Expert Confirmation	Expert Confirmation and Budget Request	Dr.M.Kalamani	19.08.2022
3.	Poster design	Poster Design and Principal Approval	Dr.V.Parimala	20.08.2022
4.	Audience Arrangement	Students Arrangements	Mr.P.Ravikumar	24.08.2022
5.	Arrangements for the event	MoC & Hall Arrangements	Student Representatives	26.08.2022
6.	Vehicle Arrangements	Guest Pickup	Dr.V.Parimala	26.08.2022

The Meeting came to close by thanking the chair.

Date of Next Meeting : 21.10.2022

  
Member 18/8/22

  
Presiding Officer 18/8/22

  
Principal

Dr. M. AKILA M.E.,Ph.D  
PRINCIPAL  
KPR INSTITUTE OF ENGINEERING  
AND TECHNOLOGY  
AVINASHI ROAD, ARASUR  
COIMBATORE - 641 407





**KPR INSTITUTE OF ENGINEERING AND TECHNOLOGY**  
**ARASUR, COIMBATORE- 641407**

**Inauguration of Internal Complaints Committee  
and Awareness Programme on Sexual Harassment**

**on**  
**27.08.2022 at 11.00 AM**

**Programme Schedule**

**Date: 27.08.2022**

**Duration: 11.00AM – 1.00PM**

**Venue: Raagam Hall**

<b>Program Details</b>	<b>Time</b>
<b>Welcome Address</b> Dr.D.Sharmila, CoE	11.00AM
<b>Presidential Address</b> Dr.M.Akila, Principal/KPRIET	11.10AM
<b>Introduction of the Guest</b> Ms.A.K.Shwetha, 3 <sup>rd</sup> Year BME Student	11.25AM
<b>Awareness Speech</b> Mrs. Latha Sundaram, Founder & Managing Trustee, Aram Foundation Charitable Trust, Coimbatore	11.30AM
<b>Vote of Thanks</b> Dr.M.Kalamani, Prof./ECE	12.50PM

# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



07.03.2022

## Report

### Inauguration of Internal Complaints Committee and Awareness Programme on Sexual Harassment

<b>Date of Event</b>	:	27.08.2022
<b>Event</b>	:	Inauguration & Awareness Programme
<b>Title of Event</b>	:	Inauguration of Internal Complaints Committee and Awareness Programme on Sexual Harassment
<b>Beneficiaries</b>	:	Students and faculty members
<b>Objective</b>	:	To create Awareness Programme on sexual abuses and prevention
<b>No. of Participants</b>	:	356 (Student:350, Faculty: 6)
<b>Speaker</b>	:	<b>Mrs. Latha Sundaram,</b> Founder & Managing Trustee, Aram Foundation Charitable Trust, Coimbatore
<b>Convenors &amp; Cordinators</b>	:	<b>Convenors:</b> Dr.D.Sharmila, CoE Dr.P.Geetha, Head/WEC <b>Coordinators:</b> Dr.M.Kalamani, Prof./ECE Dr.V.Parimala, AP(Sl.G)/EEE Mr.P.Ravikumar, Head/SA
<b>Enclosure</b>	:	1. Programme Schedule 2. Report with Photograph

# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



## Report on Inauguration of Internal Complaints Committee and Awareness Programme on Sexual Harassment

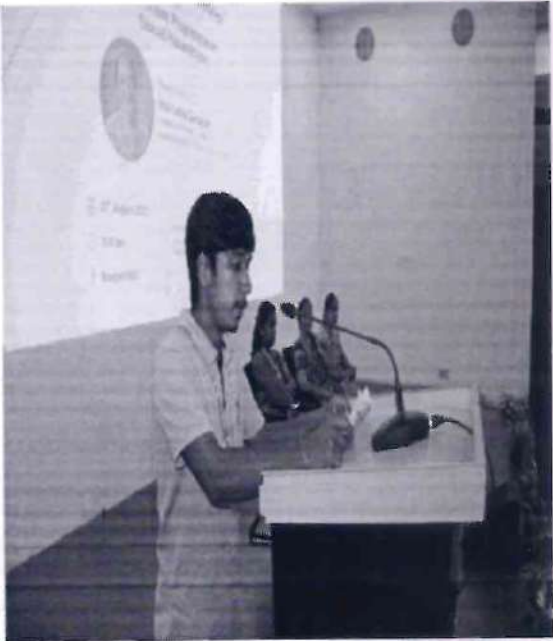
This programme has been organized by Internal Complaints Committee, Student Affairs Sindhora Juniors & Women Empowerment Cell (WEC) for all students and faculty members. The programme is started with KPR Anthem and Ms.S.Tharikha Sherine, 3<sup>rd</sup> Year ECE student have initiated the program with Tamil Thai Valthu. Dr.D.Sharmila, CoE gave the welcome address with great introduction of this event. She has introduced all the members of ICC and inaugurated this cell with group photo. Further, **Online Complaints management system I-Box** has launched during this event and explained in details for audience by Ms.A.K.Shwetha, 3<sup>rd</sup> Year BME student. Mr.V.Vigneshkumar, 3<sup>rd</sup> Year EEE student has presented the academic calendar of this year. Dr.D.Sharmila, CoE felicitated the chief guest with shawl and memento.

Chief Guest Mrs. Latha Sundaram, Founder & Managing Trustee, Aram Foundation Charitable Trust, Coimbatore was addressed the students along with faculty members on sexual abuse, formation of Vishakha act and POSH cell. She has elaborately discussed about the sexual abuse and various acts for sexual harassment. The students raised their queries and it is well clarified by the resource person. This session was more useful for KPRIETians and created a very good awareness on sexual harassment. 350 students and 6 faculty members attended this event with effective manner. The vote of thanks given by Dr.M.Kalamni, Prof./ECE. Finally, the programme has ended with national anthem

# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



*[Signature]*  
29/8/22  
Coordinators

*[Signature]*  
29/8/22  
Convenors

*[Signature]*  
29/8/22  
Principal



**Dr. M. AKILA M.E., Ph.D**  
PRINCIPAL  
KPR INSTITUTE OF ENGINEERING  
AND TECHNOLOGY  
AVINASHI ROAD, ARASUR  
COIMBATORE - 641 407

Minutes of Meeting

Ref. No. KPRIET/NSC-ICC/22-23/ODD/002

Dated: 21/10/2022

<b>Vision of the Institute</b>	To become a premier institute of academic excellence by imparting technical, intellectual, and professional skills to students for meeting the diverse needs of the industry, society, the nation and the world at large.	
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<b>Culture of KPRIET</b>	Holistic PRACTICE	
<b>Objective/ Vision/ Mission/ Functions of the NSC</b>	<ul style="list-style-type: none"> <li>• To deal with gender based violence issues</li> <li>• To conduct gender sensitization programme</li> </ul>	

Minutes of the 2<sup>nd</sup> Meeting of Academic Year 2022-2023, Odd semester held between 2:00 pm to 3:00 pm on 21/10/2022 at Conference Room, CoE Office.

Applicable stakeholders to attend the meeting

Sl. No.	Nature of stake holder	For this meeting	Always
1.	Presiding Officer		✓
2.	Ex-Officio Members		✓
3.	Members		✓
4.	Student Representatives		✓



Members invited for this meeting				
Sl. No.	Name	Designation	This Meeting	
			Present	Leave
1.	Dr.D.Sharmila	Professor & CoE	✓	
2.	Dr.A.C.Sumathi	Professor & Head/WEC	✓	
3.	Mr.P.Ravikumar	Head/SA	✓	
4.	Dr.M.Kalamani	Prof./ECE	✓	
5.	Dr.V.Parimala	AP(SI.G)/EEE	✓	
6.	Ms.M.Kalpana	Lab Technician/ Chemistry	✓	
7.	Mr.S.Krishnamoorthy	Lab Technician/ME	✓	
8.	Ms.S.Tharika Sherine	Student Representative	✓	
9.	Ms.A.K.Shwetha	Student Representative	✓	
10.	Mr.V.Vigneshkumar	Student Representative	✓	

Review of the Previous Semester Activities					
Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	Remarks/Status
1	Review on Activity plan	Event Report Status	Dr.M.Kalamani & Dr.V.Parimala	-	Completed

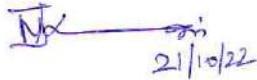
**Agenda of the Current Meeting:**

1. Dissemination of I -BOX
2. Plan for Awareness programme

Minutes of the Current Meeting				
Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date
1.	I – BOX	Dissemination	All members	-
2.	Expert Confirmation	Expert Confirmation and Budget Request	Dr.V.Parimala	18.11.2022
3.	Poster design	Poster Design and Principal Approval	Dr.M.Kalamani	24.11.2022
4.	Audience Arrangement	Students Arrangements	Mr.P.Ravikumar	26.11.2022
5.	Arrangements for the event	MoC & Hall Arrangements	Dr.M.Kalamani	26.11.2022
6.	Vehicle Arrangements	Guest Pickup	Dr.V.Parimala	28.11.2022

The Meeting came to close by thanking the chair.

Date of Next Meeting : 28.12.2022



Member

(Dr. M. KALAMANI)



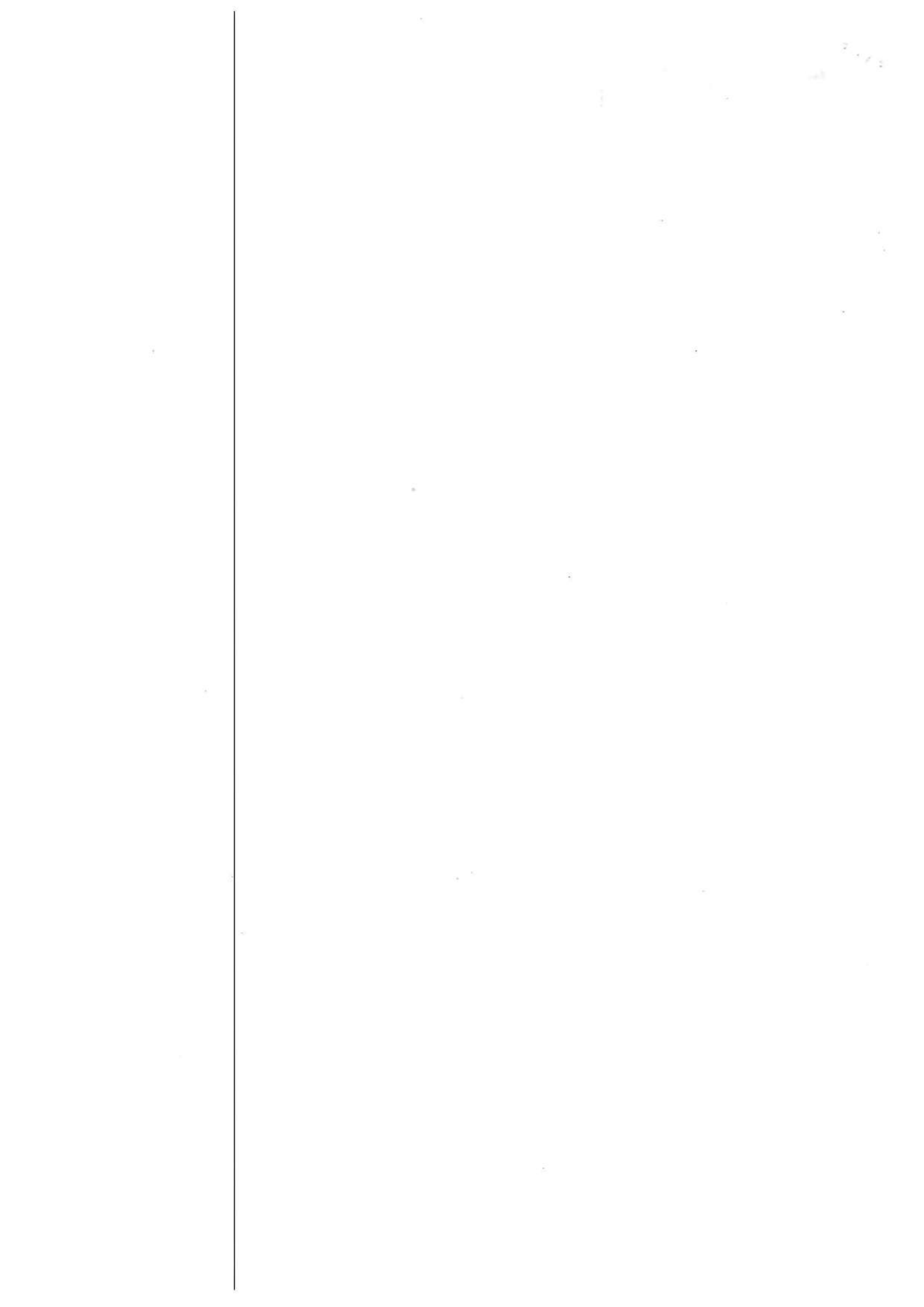
Presiding Officer



Principal



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**Internal Complaints Committee (ICC)**  
**KPR Institute of Engineering and Technology**



30.11.2022

**Report**

**Awareness Programme on Elimination of Violence against Women at Workplace**

<b>Date of Event</b>	:	28.11.2022
<b>Event</b>	:	Awareness Programme
<b>Title of Event</b>	:	Awareness Programme on Elimination of Violence against Women at Workplace
<b>Beneficiaries</b>	:	Students and faculty members
<b>Objective</b>	:	To create awareness programme on workplace violence and prevention
<b>No. of Participants</b>	:	139 (Student:134 , Faculty: 5)
<b>Speaker</b>	:	<b>Dr. K. Mangayarkarasi</b> Assistant Professor, Department of Women's Studies Bharathiar University, Coimbatore
<b>Convenors &amp; Coordinators</b>	:	<b>Convenors:</b> Dr.D.Sharmila, CoE Dr.A.C.Sumathi, Head/WEC <b>Coordinators:</b> Dr.M.Kalamani, Prof./ECE Dr.V.Parimala, AP(SI.G)/EEE Dr.P.Renuka, Member/SA
<b>Enclosure</b>	:	1. Programme Schedule 2. Report with Photograph



**KPR Institute of  
Engineering and  
Technology**  
(Autonomous, NAAC "A")



**Women  
Empowerment  
Cell**



## **Internal Complaints Committee**

organises

Awareness Programme on

## **Elimination of Violence Against Women at Workplace**



Resource Person

**Dr. K. Mangayarkarasi**

Assistant Professor

Department of Women's Studies

Bharathiar University, Coimbatore



**28<sup>th</sup> November 2022**



**2.30 pm**



**Veena Hall**

### **Convenors**

Dr. D. Sharmila, CoE

Dr. A.C. Sumathi, Head/WEC

### **Coordinators**

Dr. M. Kalamani, Prof./ECE

Dr. V. Parimala, AP(SLG)/EEE

Dr. P. Renuka, Member/SA



## **Awareness Programme on Elimination of Violence against Women at Workplace**

This programme has been organized by Internal Complaints Committee, Student Affairs & Women Empowerment Cell (WEC) for all students and faculty members. The programme is started with KPR Anthem and Ms.Sharmitha, 1st Year ECE student have initiated the program with Tamil Thai Valthu. Dr.D.Sharmila, CoE gave the welcome address with great introduction of this event. She has introduced all the members of ICC. Further, Online Complaints management system I-Box has explained in details for audience by Dr.V.Parimala, AP(Sl.G)/EEE. Dr.D.Sharmila, CoE felicitated the chief guest with shawl and memento.

Chief Guest Dr. K. Mangayarkarasi, Assistant Professor, Department of Women's Studies, Bharathiar University, Coimbatore was addressed the students along with faculty members on Elimination of Violence against Women at Workplace. She has elaborately discussed about the workplace violence and various act followed in india. The students raised their queries and it is well clarified by the resource person. This session was more useful for KPRIETians and created a very good awareness on Elimination of Violence against Women at Workplace. 134 students and 5 faculty members attended this event with effective manner. The vote of thanks given by Dr.V.Parimala, AP(Sl.G)/EEE. Finally, the programme has ended with national anthem

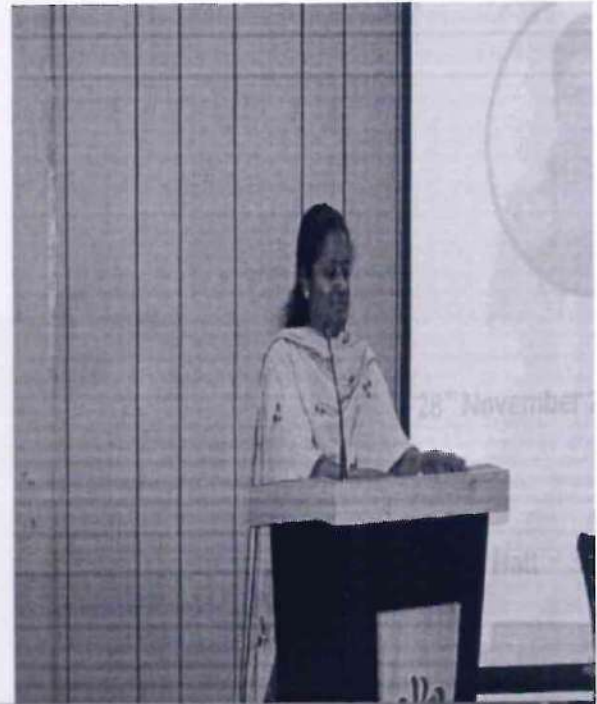
**Internal Complaints Committee (ICC)  
KPR Institute of Engineering and Technology**



Event Screenshots:



# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology

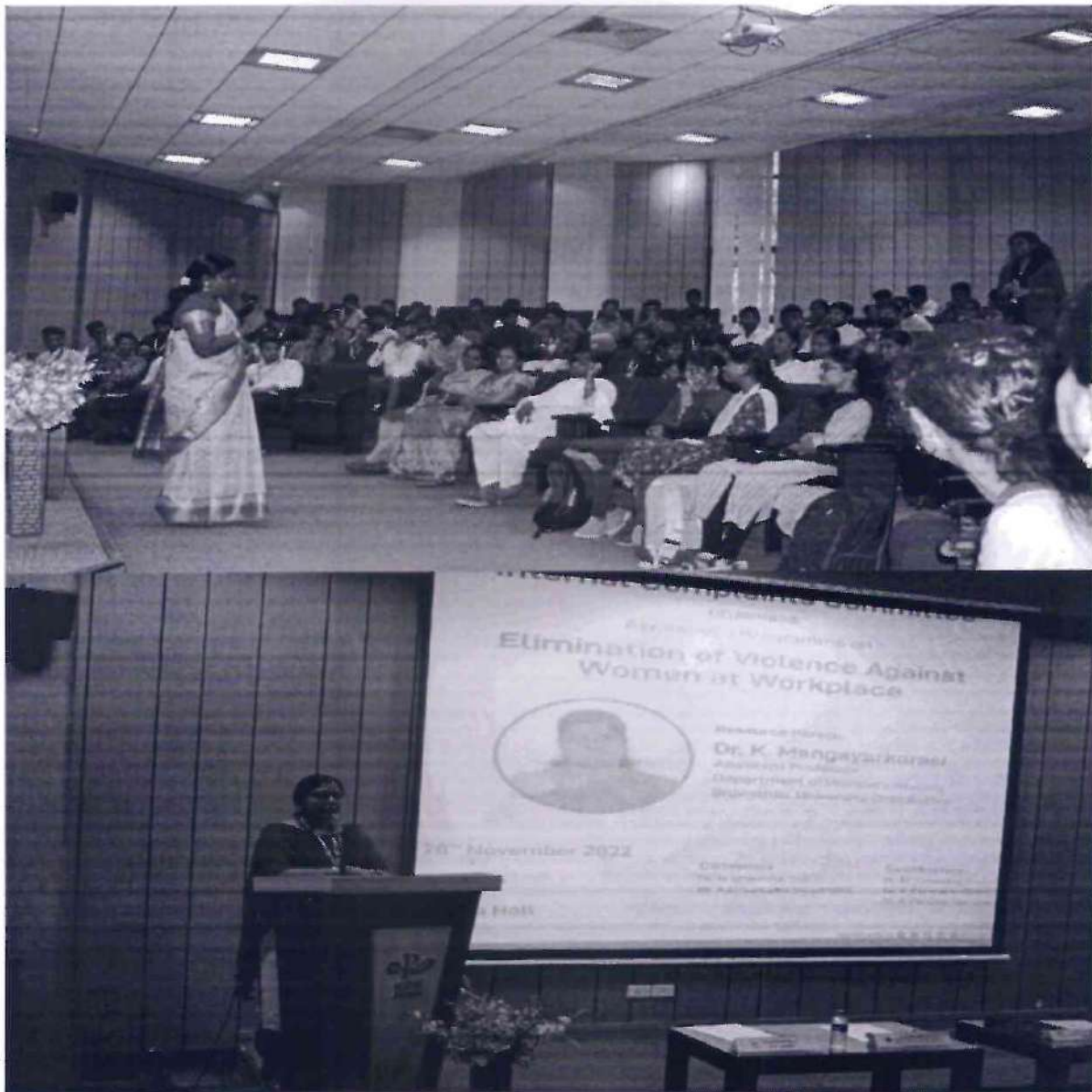




# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



# Internal Complaints Committee (ICC) KPR Institute of Engineering and Technology



*[Signature]*  
30/11/22  
Member

(Dr. M. KALANANI)

*[Signature]*  
30/11/22  
Presiding Officer

*[Signature]*  
30/11/22  
Principal



Dr. M. AKILA M.E., Ph.D  
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